Nashville State School  
P & C ASSOCIATION  
Minutes of General Meeting  
held 16 May, 2016

1. MEETING OPEN

The meeting, taken place in the Teacher’s staff room, opened at 7.01pm.

2. ATTENDANCE and APOLOGIES

Please refer to the attached sign-in sheet.

4. QUORUM

There being the required number of members (6) in attendance, it was confirmed the meeting could begin.

5. MINUTES FROM PREVIOUS MEETING

Lynda B. presented the minutes of the April 2016 General Meeting to all in attendance.

Copy attached.

Moved by: Lynda B. Seconded by: Abby H.

6. BUSINESS ARISING FROM APRIL 2016 MEETING

- SUE McK. will be purchasing a tree for Volunteers Vale, still to follow up with MANDY W. for name of engraver for plaque

- Regina sent Janine B. a message during the meeting advising we have been successful with grant re. upgrade of Hall Kitchen

- Menu management course 13/14 June 2 day course, MANDY W. to arrange a volunteer to cover work load at tuckshop whilst at workshop.

- Family Portraits; Su H. has spoken to Jess and she is happy to help with make up

- A payment of $800 has been paid to 2015 auditor, no response has been received in relation to request for reduction in fee Lynda B. sent

- Playgrounds; Allison C. advised Solo has come out to talk about different types of ground options in playgrounds. ALLISON C. is doing further investigation. Discussion followed

- High Five for Chappy, Mandy W. has given Su H. two money boxes, however JANINE B. will purchase larger tins.

- Mark F. advised Lego purchased for Butterfly Room has been very successful and has worked a treat, well done Dana.
WORK IN PROGRESS

- Air conditioner in the uniform shop is out of gas TRACEY D. will ask JEN M. to follow up

- P&C Noticeboard, SU H. is going to have a look at a few factory second options that would be discounted. Tim has approved installation.

- TRACEY D. will email the Men’s Shed to follow up on making wooden plaques - they are in the process of moving at the moment. Carry Over

- LYNDIA B. will email Jarrod Cassidy re. abandoned Magna parked on Baskerville Street.

- Engineers report about the fan, Tracey has spoken to engineer, didn’t feel it was productive. Tracey thought she would get a heap of options out of the engineers report, it only gave two options that she did not believe were suitable. Tracey has now gone back to BAS (Building Asset Services) we require quotes for other size fans. Discussion followed. TRACEY D. is going to look into large domestic fans. Tracey advised we will leave it with BAS (they are paid to manage our projects) at the moment.

- Further to Item 12 of the 2016 AGM, the review and implementation of the “Student Protection Risk Management Strategy” is to be added as Work in Progress and completed by the committee. CARRIED OVER FROM MARCH 2016 MINUTES

- Further to Item 14 of the 2016 AGM, a definition of what constitutes an “Honorary Life Membership” is to be added as Work in Progress and worked on by the committee. CARRIED OVER FROM MARCH 2016 MINUTES

7. CHAPLAIN'S REPORT

No report presented

8. UNIFORM SHOP REPORT

Presented by Chenani E-M.
Copy attached.

Moved by: Chenani E-M.  Seconded by: Su H.

Business Arising:

- Need to order more jumpers (esp size 6)
- Total deposits for the month of April 2016, as given through the Treasurer’s Report, were $1624

9. TREASURER’S REPORT

Presented by Abby H.
Copy attached.

Moved by: Abby H.  Seconded by: Mark F.

Business Arising:

- All accounts and expenses were read and passed as approved

- Einbunpin application is in
• Donations are starting to come in for ingredients, 400 jars are bottled
• Abby has been following up on theme for the event this year
• 12 people are assisting with preparation
• Ingredients that Abby needs, sugar and white vinegar

10. PRINCIPAL’S REPORT

Presented by Tracey D.
Copy attached.

Moved by: Tracey D.              Seconded by: Abby H.

Business Arising:
• NAPLAN; very positive, high level of participation and effort
• Simultaneous Story Time, 2pm Tuesday 24 May
• Baking needed for Under 8’s Day, 9-10.30am Friday 27 May
• Robo cup challenge in July

11. GENERAL BUSINESS

PER AGENDA

11.1 The Fathering Project
• Information Sheet supplied by Patrick O’Brien
• Run by dads to encourage engagement with their kids
• P&C will support the project, further discussion will follow in relation to blue cards
• PAT O. will talk to JANINE B. regarding communicating The Fathering Project to the school population

11.2 Nut Allergies & Event Planning
• Policy is to be created in relation to food donations for events
• LYNDA B. to develop initial checklist

11.3 Movie Night date 17 June, 2016
The Good Dinosaur
• Food suggestions: Su suggested limiting the choices
• Butter chicken, cheerio’s, nachos, vege nachos
• Raffle prize: LYNDA B. will contact a MP
• Food starts at 5pm / Movie starts at 6pm

11.4 Election Bake Sale
• Meeting on 27th at 1pm at Su’s house to discuss planning for stall

11.5 Tuckshop Committee Update
• Su H. advised they are on track, at the next meeting requesting approval for the survey to go out

11.6 Interschool Sports
• Run sports rotations on a Thurs afternoon, refer to the May principal’s report. Issues around cost, coaching, training and other education matters that take precedence
• School to advertise about what schools are trialling,  
• SU H. knows who to approach re. finding out trial dates

11.7 Harbour Town Xmas Shopping Trip - Sept/Oct
• Expression of interest / JANINE B. will put a vote on Facebook page.  
• Su H. has researched, Lynda said we will only go ahead if we get a certain number of people interested

11.8 Mother’s Day Update presented by Prue B.
• Report presented  
• Profit $3200  
• The raffle raised $800  
• KATIE F. and PRUE B. putting together a ‘How To’ document to be sent to JANE G. and uploaded on to My P&C site

OTHER BUSINESS

• PAT O. will be running the Father’s Day stall  
• TRACEY D. will put a note in newsletter regarding volunteer’s signing in and out at office. TRACEY D. will also check if it is stated in the parent handbook and ensure it is mentioned at parent information evenings.

12. NEXT MEETING

The P&C will next meet on Monday 20 June, 2016.

13. MEETING CLOSE

There being no further business, the meeting closed at 8.58pm.